

# February Board Meeting Minutes

Shanel Valley Academy

Feb 28, 2022 at 5:00 PM PST

## **Attendance**

### **Members Present (Remote):**

Sonny Elliott, Jessica Farfan, Amy Frost, Bessie Glossinger, Melea Meyer

### **Guests Absent:**

Brian Holmes

- I. Land Acknowledgment and Moment of Silence
- II. Call to Order
- III. Roll Call
- IV. Public Comment Regarding Closed Session Items

No public present. No public comment on closed session items.

### V. Closed Session

- A. Public Employee Performance Evaluation - Principal  
Action Item

No action taken.

- B. Public Employee Employment: Management Position  
Action Item

We have agreed to extend an offer to Melissa Kendall for the position of Business Manager

### VI. Introductory Items

- A. Reconvene in Open Session
- B. Report Out from Closed Session

No action taken

- C. Approval of the Agenda

**Motion:**

Motion moved by Motion to approve agenda as written and motion seconded by Bessie. roll call vote: Sonny E.: Aye; Amy F., Aye; Melea M., Aye, Bessie G., Aye, Jessica F.: Aye

VII. Public Comment & Announcements on Non Agenda Items

*This portion of the meeting is reserved for persons wishing to address the Board on items not on the agenda. Although the Board of Directors may briefly respond to statements or questions, under state law, matters presented under this item cannot be discussed or acted upon by the Board at this time. Individual public comments are limited to 3 minutes. If an interpreter is needed for comments, they will be translated to English and the time limit shall be six (6) minutes. The Board reserves the right to mute or remove a member of the public if comments or actions disrupt the Board meeting.*

No questions from the public.

VIII. School Updates & Announcements

A. Principal's Report

Principal Crawford shared updates from the recent work day. Garden beds have started going in

Scholastic book fair began today

Science fair is Friday march 4 as well.

Still looking for judges.

Read-a-thon starts today and goes on to March 14. sign up to read a book to students on March 2. Come by Principal Crawford's office to sign up.

Fiber optic cable is in! high speed internet is great. 1:1 internet and online curriculum relies on fast speed.

Solar power system is complete and ready for inspection, which will happen over spring break

New attendance policy: has been successful, Chronic attendance has improved by 50%! great news, and great job parents!

B. Parent Advisory Council Updates & Announcements

Parent advisory representative Michelle Maxwell shared that the parent advisory committee is working on a fundraiser for on of our families affected by a fire. stay tuned for more news.

Eric added that we are doing a tile fundraiser: anyone who wants to sponsor a tile, it will be a \$100 donation, and your art will be commemorated at our school for generations to come

Cinco de may fundraiser is being hosted by Destination Hopland

IX. Supplement to the Annual Update for the 2021-2022 LCAP and Mid Year LCAP Supplement Presentation

 [Shanel Valley LCAPsupplement.pdf](#)

 [Shanel Valley LCAP Mid Year Report Slides.pdf](#)

Amy, Brian, and Melea reported out on slides and data shared in our LCAP update and expenditure report.

A. Supplement to the Annual Update to the 2021-22 LCAP

State funding came in lower because of lower than expected enrollment, and federal funding came in much higher. Expenditures so far Have significant expenditures towards our goals still left to go. we didn't know we were receiving these funds until January, so additional funding makes it seem that we haven't spent much. supplemental and concentration funds cam in much higher than we expected.

B. Updates / Changes Made - Budget Overview for Parents

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C. Updates on Available Mid-Year Outcome Data (21-22 LCAP Metrics)

D. Updates on Mid-Year Expenditure and Implementation Data (21-22 LCAP Actions)

comments from the board: none

comments from the public: none

No action taken

X. Ratification of 2021-2022 School Accountability Report Card

 [SVAsarc2021-22 \(1\).pdf](#)

**Motion:**

Motion moved by Bessie G and motion seconded by Sonny E. Roll call vote: Sonny E.: Aye; Amy F., Aye; Melea M., Aye, Bessie G., Aye, Jessica F.: Aye

XI. Fiscal Updates

Brian Holmes shared fiscal updates as reported in the attached budget and cashflow updates.

A. General Fiscal Updates from Ed Tec (Guests: Brian Holmes)

Procedural Item

 [Shanel Valley February Board Meeting Presentation.pdf](#)

 [SVA - January Financials 02152022.xlsx](#)

New funding has come in: Kitchen Grant \$45,000, and 100K+ for PCGSP. These funds will go towards upgrading our kitchen and library, and begin making maker-space expenditures this year (though we had planned to start those next year). we have positive cashflow projected through the end of the year. we still have about \$270,000 worth of grant expenditures that we have to make to get reimbursed. A donor has provided us with a \$300,000 line of credit, so we can spend down out reimbursable grants.

XII. Annual Review and Approval of Comprehensive School Safety Plan

 [SVA School Safety Plan Final.pdf](#)

This due to our authorizer on March 1. This is a supplemental document that is required to maintain our authorization. It covers a10+ areas of school safety including disaster drill, health screenings, mental health care and child abuse reporting, discrimination and harassment policy, rules and procedures regarding school discipline and tactical responses to criminal activity on campus. It also outlines how we implement restorative practices and PBIS, and what a safe and orderly learning environment looks like at SVA. Some of these procedures are also mirrored in our school and employee handbooks (student, parent, and staff). Our lawyers and insurer has recommended adding a more detailed plan, created in collaboration with law enforcement, and add that at a later date.

**Motion:**

Motion to approve and adopt the comprehensive school safety plan, with the understanding that any substantive changes will come before the board, and that the addition of the tactical response plan will be developed in collaboration with first responders.

Motion moved by Bessie Glossinger and motion seconded by Melea M. Bbessie G: Aye, Melea M: Aye, Sonny E.: Aye, Jessica F: Aye, Amy F. Aye

XIII. Discussion/Informational Items

A. Board Business

1. Form 700

All members of the charter school/organization's Governing Board and Officers, Executive Director and designated employees who make or participate in decision making processes must complete a form 700 and submit to the FPPC. *Conflicts of interest must be disclosed. Filing requirements: 1x when assuming office, 1x annually and 1x upon leaving office.*

**Prepare for the April 1 deadline.** State law requires that "designated persons" at California charter schools file this annual disclosure. This webinar will help you prepare for the April 1 filing deadline.

Webinar can be viewed here:

<https://www.chartercenter.org/resources/accountability/csdc-2022-form-700-webinar-resource-page>

 [Form 700 2021.pdf](#)

XIV. Consent Agenda

A. Approval of Board Minutes

Minutes reflect actions taken and provide information for the public.

B. Remote Board Meeting Vote

In Recognition that Mendocino County is still in a state of public health emergency related to the covid-19 pandemic the SVA board proposes to continue meeting virtually, with an onsite attendance option available in the SVA conference room, for any members of the public who cannot attend virtually because of technical difficulties.

To continue meeting via teleconference, we are proposing the following resolution to acknowledge that there is a continuing state of emergency related to Covid-19 transmission, and that meeting in person would cause an undue burden (risk of transmission) on our community.

 [BP3 Brown Act Compliant.pdf](#)

 [Brown Act teleconference Board resolutionSVA.pdf](#)

C. Community Newsletter (Presenters: Melea Meyer)

See attached for a draft copy of our March newsletter (to go out 3/1).

 [March newsletter draft copy \(2\).pdf](#)

**Motion:**

motion approve the consent agenda

Motion moved by Bessie Glossinger and motion seconded by Jessica Farfan.  
Bessie G: Aye, Melea M: Aye, Sonny E.: Aye, Jessica F: Aye, Amy F. Aye

XV. Adjournment

Adjourned at 8:09